Cookie Policy

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Intro

By clicking on or navigating Glass Open Book Services, when the cookie notice is shown or by continuing to use our websites, you thereby give consent for cookies to be placed and read out on glassopenbook.com and the associated sub-domains, such as e-learning.glassopenbook.com. Glass Open Book uses the information which it has collected through cookies for the purposes stated in Glass Open Book's <u>Privacy Policy</u>.

What are cookies?

Cookies are small data files which are downloaded onto your device by the website which you are visiting. The next time you visit the same website, cookies ensure that your device is recognised. By using cookies and similar technologies, such as pixel tags/beacons and scripts ('cookies'), this website can save information about visits and visitors.

We place some of the cookies on our Services ourselves, while other cookies are placed by third parties. Third-party cookies may collect data outside our websites as well.

Cookies can be utilised to make using our Services more personal, by, for instance:

- To log you in our websites;
- Displaying relevant navigation settings;
- Remembering users' preferences;
- Improving the overall user experience.

We use the following cookies

Functional cookies. These are cookies which enable users to view our websites, use the functions on the websites and gain access to secured portions of them. The information collected through these cookies is not used for marketing purposes. If use of this type of cookie is not allowed, this will have the following consequences:

- Using various parts of our websites will become impossible;
- Our websites will be unable to remember your preferences for not using or displaying a specific function.

Analytic cookies. These cookies help us to improve our Services. The cookies collect information about the way in which people use our Services, including information about the pages most visited or the number of error messages displayed. Google Analytics cookies are one example of this type of cookie.

Adjusting cookie settings and deleting cookies

If you do not want us to place cookies on your device, you can refuse the use of cookies through your browser's settings or options. You can also refuse just our partners' cookies. You need to separately adjust the settings for each browser and each computer. The links below will take you directly to your browser's user guide.

- <u>Chrome</u>
- <u>Firefox</u>
- Internet Explorer
- <u>Safari</u>

Please note that, if you adjust the cookie settings for Glass Open Book, you may not be able to correctly use some parts of our Services afterwards. For example, you cannot log into glassopenbook.com if you've disabled all cookies use.